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MEMBER-OWNED AND MEMBER-OPERATED SINCE 1965

# The Albuquerque Press Club

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201 HIGHLAND PARK CIRCLE SE  
ALBUQUERQUE, NM 87102

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ABQPRESSCLUB.COM

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March 8, 2021 @7:00pm

Regular meeting- Called to order @7:07pm

Board Members in Attendance: Laura Dunagan President, Justin Cumley Vice President, Lynn Embick Secretary, Maynard Cowan Treasurer, David Hayden, Adam Gates, Sarah Blanton, Rip Williams, William Fitzpatrick

Absent Board Members: Excused-Steve Williams

Also in Attendance:

## Reading and Approval of Minutes

- Motion to approve February 2021 regular meeting minutes by Sarah. Seconded by Maynard. All in favor. Motion passed.
- Motion to approve February 2021 special meeting minutes by Sarah. Seconded by Maynard. All in favor. Motion passed.

## Officers' Reports

- President—Laura Dunagan
  - Having trouble recruiting WHPF Board members. This board please recruit, if possible.
  - Adam-Is this not the responsibility of the WHPF Board?
  - David- One entity, all members of Club are members of WHPF, our duty to promote participation.
  - Maynard- Actions in the past such as roof replacement, movement of monies for repairs.
  - Will- 501C3 provides more leverage to donations, important that we don't lose the function of the WHPF.
  - Laura- emergency situation.
- Vice President—Justin Cumley: Nothing to report
- Treasurer—Maynard Cowan
  - Emailed PNL
  - Income included membership renewals, donations, and rental property income. Expenses included cooling unit.
- Secretary—Lynn Embick
  - Yearly report filed by Laura.

## Manager's Report

N/A

## Committee Reports

- Buildings and Grounds - David Hayden
  - Set meeting for description update to happen within two weeks from today. March 22. To meet with Adam to discuss division of duties.
- Web & Media
  - Rip to take lead on the email switch to Microsoft.
- Membership - Laura Dunagan
  - With new renewals, membership stands at 181.
  - When we are able to reopen, renewal reminders will be sent through Member Planet and paper copies through the mail.
- Social Media - Lynn Embick
  - WHPF push to happen on our social media and Hunning Heights Neighborhood Association.
  - Working with CB to begin the process of making a promotional video for Club.
- Newsletter - Lynn and Adam
  - Lynn and Adam to take on more of the formatting in MP. Will “meet” with Laura for tour of MP features.
  - Laura- Call for pictures. Rip feels he probably has some on his website.
  - Next board member bio Rip.
  - Laura to skip president’s letter this month. Maynard to write something regarding club finances and continued solicitation for donations.
- Property Management - Adam Gates
  - One of the rental property tenants has failed to transfer utilities into their name for a period over two years.
  - Adam- Need to send official letter
  - David- Does the renter know they have a new contact person? Adam to reach out.
  - Rip- What is the grace period attached to a notification like this? Adam- It would be a 7-Day Notice of Non-compliance.
  - David- Is there an issue that is making it difficult for the renter to complete this task? Would we evict or work with them?
  - Adam- not advisable to become financially responsible, citing processing fees, not our problem.
  - Rip- Have we paid? Will we pay and charge? Maynard- Tenant is not in arrears to the APC, only to the utility companies.
  - Adam made a motion to send a 7-Day Notice of Non-compliance of Rental Agreement to tenant. Sarah seconded.
  - Rip made a motion for an amendment to include the amounts due and a timeline for payment. Maynard seconded.
  - David made a motion for an amendment to include language to encourage conversation with tenant to determine if there is an issue impeding the transfer. Adam seconded.
  - Sarah- No leniency at this point.
  - Adam- The tenant’s response will be brought back to Board to debate further action.
  - Voting for David’s friendly amendment: 6 in favor. Carries.
  - Voting for Rip’s friendly amendment: 6 in favor. Carries.
  - Voting on motion as amended: All in favor. Motion carries.
- Strategic Reopening Committee - Steve Williams absent
- Laura called for a 5 min break. 8:39pm.

- Will asked that we stick to allotted time for speakers for the next section of the agenda. All agreed.
- Back in session: 8:44pm

#### Unfinished Business

- Red to Green Turquoise framework planning and execution
  - Laura shared a spreadsheet of past and projected numbers.
  - How soon do we open once we go Green, and are allowed to reopen under the current structure?
  - Rip-Keep in mind the costs of opening when it looks like a real possibility to slide back into a prohibitive category. Suggested waiting till we hit Turquoise.
  - Adam made a motion that we open at 25% outdoor capacity when we hit Green, and consider opening on weekends only as a trial run. David seconded.
  - David requested an amendment that we open 4 days a week. Adam seconded.
  - Discussion ensued.
    - Maynard- Opening on just weekends would make it easier to judge whether to open fully. If we have to close by 10pm, we could possibly open earlier.
    - Will- We've been consistently seeing a downward trend in COVID numbers.
    - David- 4 days a week, whether it is TH/FR/SA/SU or FR/SA/SU/MO proposal. Mondays are the weekend for Service Industry, who were a large part of our late night clientele. Had spoken to previous employees of ours willing to come back to work, even if the hours were shorter or the opening was temporary.
    - Adam-Even at Turquoise, karaoke is not allowed, which was a major draw for Monday nights.
    - Maynard- Historically Service Industry has come in after their shifts. We will ALL be closing by 10pm, which does not allow for the after-shift business.
    - Adam- the goal should be to draw members back and to encourage them to stay until 10. Loyal members will come.
    - David- still advocated for 4-day, including Monday. Advised that we could cut down on taps and other perishables.
    - Justin wondered with the new protocols in place for things like sanitation if we wouldn't end up paying people for working 6 days a week.
    - Lynn- suggested it was premature to vote on reopening before our Strategic Reopening Committee has a plan in place.
  - Will made a motion to table this item until some kind of committee plan is outlined at the least. Adam seconded. All in favor. Motion carried.
  - Laura- In Steve's absence, encourages a timeline. Will convene committee Thursday, March 11, at 7pm. All Board members will be invited due to high interest in participation.
  - Discussion began to deteriorate at which time Will made a motion that the Board utilize our platform's electronic hand raising option and wait to be called on. Seconded by Adam. Motion carried.

Motion to adjourn by Will at 9:18pm. Seconded by Adam. Meeting adjourned.