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MEMBER-OWNED AND MEMBER-OPERATED SINCE 1965

# The Albuquerque Press Club

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201 HIGHLAND PARK CIRCLE SE  
ALBUQUERQUE, NM 87102

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ABQPRESSCLUB.COM

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Date November 8, 2021 @7:00pm

Regular meeting- Called to order @7:09pm

Board Members in Attendance: Laura Dunagan President, Justin Cumley Vice President, Lynn Embick Secretary, Maynard Cowan Treasurer, David Hayden, Will Fitzpatrick, Sarah Blanton, Rip Williams, Zachary Kluckman, and Emily Music-Cumley

Absent Board Members:

Also in Attendance: Shaun Gay (manager)

## Reading and Approval of Minutes

- Motion to approve October 2021 regular meeting minutes by Justin. Seconded by Emily. All in favor. Motion passed.

## Officers' Reports

- President— Laura: Nothing new to report
- Vice President— Justin: Nothing new to report
- Treasurer— Maynard
  - PNL distributed
  - Will add line item for refunds
  - Equipment: new wi-fi system
  - Repairs and maintenance: soundproofing and plumbing
- Secretary— Lynn
  - Reporting as liaison to the WHPF board: WHPF has passed a motion to create and supply the APC with bar signage that will express the spirit of WHPF and solicit donations

## Manager's Report

- Karaoke follow up: studio grade soundproofing in Green Room has been a success.
- Now opening at 11am on Sundays
- Will be open till midnight on Thanksgiving
- Halloween event brought in 4.3K
- Pumpkin Carving Contest received local news coverage
- Lines in the draft system need to be replaced. 2013 was the last change. Estimate \$1,000 to change out all 16 lines, \$1,200 to replace and add fan installation that will stabilize temps
  - Motion made by Maynard to authorize \$1,250 purchase to replace all beer lines, and, if necessary, install fan. Seconded by Emily. All in favor. Motion carried.

## Committee Reports

- New Committee formation to investigate the possibility of a new structure for management: Laura, Emily, Shaun, Rip
- Nominating Committee - Lynn, Laura, Shaun
  - Scheduling AGM as a hybrid, in person and online option
    - Laura proposed we make some purchases: PA system, laptop, account that will accommodate large, online meetings
    - Emily and Maynard to get quotes on laptop options
    - Zack to look into PA system
    - December 12: Board to meet at noon, AGM at 3pm
    - Newsletter and postcards will notify membership
    - Rip solicited on behalf of WHPF to utilize setup/equipment
  - Rip will be retained for another year. All other Board positions are up for reelection. Laura to get a questionnaire for Lynn to distribute
- Election Committee: Rip: to collect/count votes

## Break 7:59pm-8:07pm

- Buildings and Grounds - Maynard
  - Fences/Signs (front and/or back): Emily researched. Will need an above ground view of the property to include what the fence will look like. Materials must be wrought iron or wood, painted to match building or white. Must have an outline of where a patio fence might fall and include the elevation of fence.
    - Motion made by David to obtain quote for wrought iron fence to designate the Club's liquor license defined boundaries and for apartment area. Justin seconded. Discussion ensued.
    - Filing fees apply: about \$200 to get approval from mstate for the alteration/exception. We would need to apply to the State, and inform Huning Highland Historic District. A quote will need to be submitted to the City as well.
    - Laura formed a Fence Committee consisting of David (lead), Justin, Emily, Maynard, Shaun, Laura, and Rip to work on the fence quote and paperwork.
  - Dead trees were cut down, other trees on the property trimmed. The service included cutting the trees into firewood and chipping the rest. \$3,666 total.
  - Green Room Floor estimate \$1,700. Hasn't gotten a response from legacy Floors. David to follow up.
  - Looking into window replacement for 718 rental.
  - Needs volunteers to spread mulch next Saturday morning, 8am. Lynn to promote on social media.
- Web & Media - Justin
  - Web reflects the change in hours for Sundays.
  - Rip and Justin working on web updates
  - Maynard to set up a meeting with Ken about email migration plan
  - Rip, Justin, and Emily to obtain quotes on using online platforms for meetings and communication. Laura to send out a list of wants/needs that will include technical requirements.
- Membership - Laura
  - October: 3 renewals and 13 new members. Motion made by David to approve all renewals and new memberships. Will seconded. All in favor. Motion carried.
  - Brings us to 466 members.

- Shaun is looking for some help to handle renewals that are likely to take place in January.
- Social Media - Lynn: No new news to report
- Newsletter - Laura, Lynn
  - Newsletter info is in to Laura.
  - Emily to provide bio for next month.
- Property Management - No chair
  - Maddox vs Caldwell. Will to follow up
- Art - David
  - November artist canceled with 2 hours notice. Brad Cole was brought in.
  - Last month's artist did not leave a print as agreed upon. David to contact for clarification.
  - Discussion about strengthening the language in our contract with artists. Rip to send the contract he uses to the Board for consideration.

#### Unfinished Business

- Cameras: still a work in progress

#### New Business

- WHPF working on silent auction for AGM. Will use art donated by past artists. David and Shaun to coordinate.
- Justin: motorcycle club to hold Bike Night that will benefit WHPF. Set for 10th of Nov.

Motion to adjourn by Maynard. Seconded by Emily. Meeting adjourned at 9:13pm.