

Minutes of the Meeting of the Albuquerque Press Club Board of Directors:

Date: 01 / 14 / 13

Members Present: Director: Pam Micker
 President: Tony Couture Director: Bob Springer
 Vice President: Kouri Antinone Director: Barry Hatcher
 Secretary: Thom Wright Director: Dawn Catanach
 Treasurer: Jim Riordan Director: Erin Debenport
 Manager: Jon Wright Director: Ken Hargis
Also present: no one

The minutes of the previous (December 2012) meeting are approved as written.

Officer and Committee Reports:

• **President's Report (Tony Couture):**

- Committee Assignments
 - Web and media, Ken Hargis
 - Membership, Kouri Antinone
 - Social, Erin Debenport
 - Art, Kouri Antinone
 - Audit, Bob Springer
 - Building and Grounds, Thom Wright
- Liquor License:
 - Handed out Personal Affidavits for everyone, fingerprint packets to Erin and Ken, to be completed and returned at the next board meeting.
 - Dawn, Erin, and Ken must become server certified.
 - Sent letter to mayor re: fire sprinklers, probably doesn't apply to us anyway.

• **Vice President's Report (Kouri Antinone):**

- Welcome new members, specifically exempted returning board members from the welcome.

• **Treasurer's Report (Jim Riordan): Written Report provided**

- general discussion ensued

• **Secretary's Report (Thom Wright):**

- Will be filing our corporate report with the state this week.
- All documents available at QpressClub.com. Board members are encouraged to find the operations manual to determine personal responsibilities as board members.

• **Manager's Report (Jon Wright):**

- We have our Roof permit, We will be ordering materials, it will take some time.
- Replaced popcorn machine switches
- Repaired a urinal
- Replaced heat t-stat
- Repaired pool table light twice, we need a new one, trying to get one from a rep.
- Replaced one beer line, Jon worked with Rep.
- Staff have been doing additional behind-the-bar cleaning
- Sarah has been cleaning out the basement
- New bar rail needs repair, someone damaged it.
- Smoking is allowed in front room during events, it seems to be a hit while musicians are here.
 - We had some nice December events but regular nights are showing a really low ring.

Would like some ideas and help increasing the use of the Club. Erin had some ideas, will work with Jon and others during the coming month to develop and institute something.

- **Web and Media Committee Report (Ken Hargis)**

- Thom will be getting Ken hooked-up.

- **Membership Committee Report (Kouri Antinone):**

- Two applicants. We heard some negative stuff about Charles, Kouri thinks he should not be approved. Seth would rather we say no. Charles was denied, Sarah was approved.

- **Social Committee Report (Erin Debenport):**

- nothing

- **Art Committee Report (Kouri Antinone):**

- Kouri was bragging about the quality of the “quarter-to-seven” art, nothing else now but we have some stuff booked starting in February.

- **Audit Committee Report (Bob Springer):**

- nothing though he continues to oversee the books

- **Building and Grounds Committee Report (Thom Wright)**

- Jonathan will be putting in extra hours. He will be going to some lumber mills trying to get bark-on vigas, a “Y” post for the front porch, some log girders, some 1" rough-sawn lumber, etc. Much of this stuff will be special order, we must have it on site when the project begins.

- Kouri says the faucet in the upstairs women’s room drips. A bit confusing though, possibly drips using the faucet?

- **Unfinished Business:**

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- **New Business:**

- Thom made a **Proposal to refine the definition of Corporate Memberships.**
 - Moved policies and our operations manual be modified concerning corporate memberships to: Four (minimum) primary members (of a cohesive group) pay full Social Membership fees (Social or Social with Spouse) and are in good standing. Additional (secondary) members in the organization may join at one half of the standard (social membership) rate excepting there is no discount on the \$25 spousal membership up-charge. Approved without objection.

- Thom made a motion to modify operations manual consistent with recent changes to the **handling of membership renewals** and consistent with current policy.

- Weekly and prior to database entry:
 - Vett each application to insure:
 - All applications:
 - Readable text
 - Receipt for proper amount attached
 - Sponsor is listed and is an active member
 - At least one Eaddress
 - For Journalists and Communicators:
 - Employment or history is adequate for requested category
 - Vett each renewal to insure:
 - Check to insure the membership has not lapsed by 3 months or more. If it has, contact the individual, get application (not renewal), get late renewal fee, insure that there is a listed sponsor who is an active member. If this is not completed prior to the board meeting following the receipt of the renewal form, get a reimbursement check from the manager for the amount paid, mail the check and renewal form back to the applicant with a letter explaining why the form has been rejected.

- At least one Eaddress
- For Journalists and Communicators:
 - Employment or history remains adequate for requested category
- Only after the above vetting is complete may you send the forms on to be entered into the database. The forms must be provided for entry into the database with adequate amount of time for the information to be entered.
 - The motion was tabled. It will be dealt with in an upcoming meeting. Board members are encouraged to study this proposal prior to the February meeting.
- There being no further business the meeting is adjourned by motion and without objection.

Thom Wright, secretary.