

December 10th

Members Present: President Kevin Fuller, Vice President Matt Kuchar, Treasurer Maynard Cowan, Secretary Courtney Foster, Directors Ken Hargis, Steve Satchwell, Auri Vigil, Julianna Vadnais

Also Present: General Manager Hali Loving, Past President Kouri Antinone

Reading and Approval of Minutes: Steve Satchwell notes a correction on third page: The spelling should be “Batina” not “Patina”. With no further changes, Steve Satchwell moves to accept November minutes as amended. Ken seconds. With no objections, motion passes.

President's Report: Kevin is moving to Minneapolis and is sorry that he won't be present to serve as our board's Past President but is happy to be available remotely to help as he can. He would like to thank everyone for the experience and for the memories that were made this year.

Vice President's Report: Matt is not running again. He's enjoyed his experience here but feels like he would be ineffective moving forward. He is more than willing to help with the incoming board moving forward.

Treasurer's Report: November was a solid month. We're at \$20K for that income. Expenses are in line. November is when we pay our liability insurance and we also have property taxes and rental property expenses. Over all, we're down \$2K for the month, but it's about \$3K less than last year's deficit. Both gas and water went down after replacing the water heater.

Looking at our yearly P&L, we've had a stellar year. Membership is up 43% this year—Thank you Kevin and Laura for this. Club donations are way up this year too, mostly from art sales—Thank you Kathy. Credit card fees are up this year, but that's in line with people spending more on cards vs. cash. Professional fees are up, but that's explained by Monica, our accountant. Property taxes are nearly doubled, but it's okay because Hali got us caught up on this. Repair and maintenance is down. Payroll expenses are down 15%.

We're up \$18K for the year, which is a complete flip from last year. Well done all.

Secretary's Report: Courtney would like to thank everyone on the board for such an amazing year. She's excited to continue working to make this club thrive.

Manager's Report: Hali did make a change in staff. Veronica is no longer with us. Hali is doing interviews this week. Khalil will be standing in to help in the mean time. Hali needs a lease approval for both apartments. Our leases are moving to month to month. After board review, there is some discussion surrounding the lease. Should we be raising this rental rate? Pricing is purposed to be \$700 for 716 and \$650 to 718. This is fair and will be instituted in January. Hali will retype the lease and send it to the board. New Year's party is on the 30th. Anyone who would like to help with that would be great.

Membership: We have four new members to approve. Currently, we're at 261 members! That does not include corporate members. Renewals are up 207%. General membership up 40%. We're going to have to change our liquor license if we're above 250 members. Maynard and Laura were able to create a membership classification for artists which will solve a lot of our confusion problems.

With board approval, Ken motions to approve incoming members. Seconded by many, motion passes.

Web & Media: Steve Satchwell brings to attention a missed past member obituary. Ken will get that up soon.

Social Media: Auri has worked with Hali to get our NYE and Christmas parties up on our platforms. Please share our events. Going forward for 2018, if Auri is on the board, she wants to work with Hali closer to bring everything together. There's talk of making a professional Press Club page on LinkedIn.

Art: Thank you Kathy and Art Committee for all your work this year.

Buildings and Grounds: There is a new light in the hallway in the stairs. Thank you to Josh and Chris for all your work this year.

Unfinished Business: Nothing to discuss.

New Business:

Annual Meeting Prep: Last year there was quite a bit of business. This year we're looking to keep it simple. Kevin should read the last year's minutes and folks will approve them. Everyone will introduce themselves. Kevin will then give his report and yearly recap. Steve Satchwell would like to do a recognition of members passed before the election process. Ken's name should be pulled from the ballot because he was elected to a two year position.

Starting the election process, everyone will introduce themselves. When the voting process finishes, we'll suspend the annual meeting temporarily and will call to order a Whittlesey House meeting to fill those board positions. Steve Satchwell will help with this. The Whittlesey board appoints itself. There have been no Whittlesey House board meetings in a long time. Satchwell wants the Whittlesey House membership to nominate at least four people to serve on this board—Kevin should appoint these people. He also wants this WHPF board to redraft their by laws to bring this current. Satchwell asks that Courtney act as secretary for the Whittlesey House meeting to take minutes. WHPF board consists of 2/3 non APC board members with the other third being the APC President and additional appointees to fill out the board. We need four nominations from the floor for people to serve. The 2018 APC President will be on the board and appoint one more person to serve. We need a documented letter to the WHPF board showing this. The WHPF needs to submit this to our Secretary of State.

Satchwell wants to change the wording on the annual meeting agenda “appoint” rather than “elect” WHPF board members.

Setting Membership Rates for 2018: Do we have any reason to lower or increase them? Hali and Kouri don't think so. We think the rates are solid and reasonable. There's no need to change them. Satchwell moves to leave the rates as they are. Seconded by Maynard and opposed by none, motion passes.

Ken motions to adjourn. Matt seconds. Meeting adjourned.