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MEMBER-OWNED AND MEMBER-OPERATED SINCE 1965

# The Albuquerque Press Club

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201 HIGHLAND PARK CIRCLE SE  
ALBUQUERQUE, NM 87102

505-243-8476  
ABQPRESSCLUB.COM

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December 14, 2020 7:00pm

Regular meeting- Called to order at 7:02pm

Board Members in Attendance: Laura Dunagan President, Justin Cumley Vice President, Lynn Embick Secretary, David Hayden, Sarah Blanton, Ken Hargis, Will Fitzpatrick.

Absent Board Members: Maynard Cowan, Adam Gates

Also in Attendance:

## Reading and Approval of Minutes

- Motion to approve June Regular Meeting minutes by Ken. Seconded by Sarah. All in favor. Motion passed.
- Motion to approve June Executive Meeting minutes by Ken. Seconded by Will. All in favor. Motion passed.
- Motion to approve June Special Meeting minutes by Will. Seconded by Ken. All in favor. Motion passed.
- Motion to approve November Regular Meeting minutes by Will. Seconded by Justin. All in favor. Motion passed.
- Motion to approve November Special Meeting minutes by Ken. Seconded by Justin. All in favor. Motion passed.

## Officers' Reports

- President— Laura Dunagan: No report
- Vice President— Justin Cumley: No report
- Treasurer— Maynard Cowan: Not present, no report
- Secretary— Lynn Embick: Contacted president of WHPF, confirmed they will dovetail with our AGM

## Manager's Report

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## Committee Reports

- Art -
- Buildings and Grounds - David Hayden: An intruder recently came in through the couch room window. Police were notified. Window has been covered by David. Broken light fixture in hallway.
- Web & Media - Ken Hargis: No report
- Membership - Laura Dunagan: all members have now been switched to expire at the end of the year. 370 active members. Anyone who renewed in 2020 will be extended to the end of 2021. Employees at time of shut down have been extended to 2021 as well.

Reminders for renewal will now go out at 45 days till, 15 days till, and 2 days till expiration. Laura suggests no change in membership fees for 2021, and recommends considering a 90 day penalty-free period after expiration. David asked if we would collect a reinstatement fee for those not opting to renew during the time period now or wait until we reopen. Laura has waived the reinstatement fee for the time being.

- Ken motions to keep the rates the same and change the deadline for incurring a reinstatement fee to “after 90 days” once we actually start collecting. Justin seconded. All are in favor. Motion passed.
- Newsletter - No report

#### Unfinished Business

- AGM
  - We have secured a volunteer to tally election results. Ken volunteers to be a second.
  - As far as the stipulation that one must be present to vote, Will can verify identity when meeting closes with the phone number used to register.
  - Will will put together a powerpoint with the yearly highlights.
  - The invite for the AGM will be for 3:30, meeting will begin at 4:00pm.
  - Will will moderate virtual aspects of meeting. Laura will moderate participation and agenda.
  - Voting will require Member Planet number.
  - Laura is reaching out to Shaun to see if he wants to speak as GM for first three months of the year.
- Unfinished business for the year to table and move forward to January:
  - Club email address for secretary (webmaster)
  - Updated calendar of events on website (webmaster)
  - Updated Board of Directors on website (webmaster)
  - Touchup paint and motion sensor lights to be purchased (Laura and Maynard)
  - Touchup paint and motion sensor lights to be applied/installed (David)
  - Feedback/decision on updates to GM position description (sent to all by Maynard and Lynn)
  - Proposals for Building and Grounds description updates (Committee headed by David, with Justin, Sarah, and Lynn)
  - Changes to Operations Manual recorded for GM and Building and Grounds positions (Lynn and webmaster)
  - Updates to House Rules to reflect zero tolerance of of slander, defamation, sexual harassment, hate speech, inflammatory or inciteful speech, in line with Federal Anti-Discrimination Policy guidelines (Committee headed by Will, with David, Laura, and Lynn)
  - Press Conference Committee? (Will, with Laura and Lynn)
  - Letter writing campaign (Laura)

#### New Business

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Motion to adjourn at 7:39pm by Will. Seconded by Lynn. All in favor. Meeting adjourned.