

# The Albuquerque Press Club

---

201 HIGHLAND PARK CIRCLE SE  
ALBUQUERQUE, NM 87102

505-243-8476  
ABQPRESSCLUB.COM

---

January 18, 2021 (rescheduled from 1/11) 7:00pm

Regular Meeting- Called to order 7:03pm

Board Members in Attendance: Laura Dunagan President, Justin Cumley Vice President, Maynard Cowan Treasurer, Lynn Embick Secretary, David Hayden, Adam Gates, Sarah Blanton, Steve Williams, Rip Williams  
Absent Board Members: Will Fitzpatrick, unexcused  
Also in Attendance:

## Reading and Approval of Minutes

- Motion to approve December 2020 regular meeting minutes by Adam. Seconded by Rip. All approve. Motion passed.

## Officers' Reports

- President— Laura Dunagan
  - For new board members: Google Drive info and Robert's Rules of Order available on Drive
- Vice President— Justin Cumley: Nothing to report
- Treasurer— Maynard Cowan
  - P and L sent to everyone. Membership renewals and rentals comprise current income. Payouts include set monthly costs and property tax.
  - Motion to accept financials by Steve. Seconded by Adam. All agree. Motion passed.
- Secretary— Lynn Embick
  - Will work with Laura to submit yearly reports

## Manager's Report

- 

## Committee Reports AND appointments

- Art - Table committee till we reopen
- Buildings and Grounds - David Hayden
  - David interested in retaining committee chair, contingent upon agreement of updated position description.
  - Davis will move committee for revisions forward before next meeting
  - Attic space between 716 and 718 rental properties still open. Sightings of neighborhood cats and a raccoon in addition to the previous skunk sighting. David will cut back the juniper hedge to get a better assessment of the opening by the end of the week.
- Web & Media - Ken Hargis has agreed to make minor updates to website and calendar until another chair is affirmed.
- Membership - Laura will continue to maintain for the time being. No new volunteers.

- Membership was 370 before the membership expiration switch. Currently stand at 174.
- Lapsed members will still get emails and encouragement to renew.
- A paper invitation to renew will go out in February. Lynn offered to assist and Laura suggests the possibility of a postcard Valentine.
- Newsletter - Lynn and Adam will work on this with Laura's support.
  - Lynn and Laura agree that it would be good to work on recruiting a volunteer from the general membership instead of putting the newsletter on a Board officer's plate.
  - Steve suggests a "what's happening, and what can I do to help" approach.
  - Lynn and Adam will meet to discuss the possible structure of the newsletter moving forward.
- Social Media - Lynn
  - Will continue to endeavor to engage membership using Facebook, Instagram, and Twitter platforms.
- Property Management - Adam
  - Will serve as liaison between Board and property renters (716 and 718 Gold Ave SE).
  - Will work with the Building and Grounds Description Revision Committee (David) to update and clarify the two committee descriptions.
- Lynn suggested a revival of an Events/Social Committee. No formal committee was formed, but all would still like to move forward with Virtual Happy Hour/Bartending Classes to highlight a featured cocktail. Laura and Adam recommend previous bartenders working for tips via Venmo. Exclusive classes only open to members. Rip offered to help with lighting/camera/etc. Suggested pre-recorded instruction with live QandA after. David suggested filming or streaming from the Club bar.

3 min break. Back to order at 8:03pm.

#### Unfinished Business

- Discussion and decision to nix the Press Conference Committee
- Letter Writing Campaign. A basic form letter is available on our Google Drive. Laura has become aware that letters sent to government officials in regards to current issues are weighted per capita. Every letter carries more weight than just one voice.
- Work around Club needed to reopen: Cooler. We need an organized group. David suggests a plan prior to replacement and ordering the replacement now, and having it on hand. Maynard will send info to Justin to check on deals. Once ordered, it will be sent to David's residence.
- Communication around re-opening strategies:
  - Steve pointed out that all committees are involved, it may be beneficial to have a committee dedicated to project management. Steve agreed to head. Rip and Maynard volunteered as members of the committee.
  - Steve will start a document on the Google Drive that can be contributed to.

#### New Business

- New year, Personal Affidavits are required for everyone. Fingerprinting for Steve and Rip. Forms are located on the Google Drive, under Liquor Licence Info. Fill out and get notarized page 8 only. Get to Laura by next meeting.
- Rip: question regarding WHPF/APC Board members potential conflict. Only 1/3 of WHPF Board can consist of APC Board members. All agree that it would be most beneficial to keep everyone in their current capacity, soliciting four more WHPF Board members (total of 12). Rip to write solicitation for Laura. Lynn will create a Facebook post.
- Matt Kennecott and the new association representing NM bars, nightclubs, etc. Laura has forwarded examples of the videos being made. She would like one made for The

Press Club as Well. A script is being worked on by Maynard. Lynn agreed to work on the filming and editing of the video. Rip and Justin were invited to contribute their talents as well.

- Parking situation: Laura was ticketed recently under the premise that the parking in front of the building is permit only. It seems there has been a misinterpretation of the four permit parking spaces that were negotiated in the past for the residence beside the Club building. The City is in the process of updating their records, has been improperly updated, Laura has brought it to the City's attention, and the matter is currently being re-evaluated. As of 2014, Laura asserts that the City was recognizing Club parking and allowing leeway with extra parking.
- Email migration from SWCP to Microsoft 360. WHPF is currently in possession of an account, an additional may be added to support communication between the Boards and journaling of said communication. Maynard to facilitate migration.

Motion to adjourn by Adam at 8:55pm. Seconded by Maynard. All approved. Meeting adjourned.