
MEMBER-OWNED AND MEMBER-OPERATED SINCE 1965

The Albuquerque Press Club

201 HIGHLAND PARK CIRCLE SE
ALBUQUERQUE, NM 87102

505-243-8476
ABQPRESSCLUB.COM

Date June 14, 2021 @7:00pm

Regular meeting- Called to order at 7:03pm

Board Members in Attendance: Laura Dunagan President, Justin Cumley Vice President, Lynn Embick Secretary, Maynard Cowan Treasurer, David Hayden, Adam Gates, Sarah Blanton, Rip Williams

Absent Board Members: William Fitzpatrick

Also in Attendance: Shaun Gay (manager)

Reading and Approval of Minutes

- Motion to approve May 2021 regular meeting minutes by Adam. Seconded by Justin. All in favor. Motion passed.
- Motion to approve May 2021 Executive Meeting minutes by Adam. Seconded by Justin. All in favor. Motion passed.
- Special May Meeting recording in drive. Lynn to transcribe.

Officers' Reports

- President— Laura Dunagan
 - Steve Williams has resigned, and we need a new board member. Laura will put a request to membership in the newsletter.
- Vice President— Justin Cumley: Nothing new to report.
- Treasurer— Maynard Cowan
 - PNL sent to board.
 - Operated May 4-31, 4 days a week, bar brought in approximately \$17K.
 - Memberships brought in \$5K
 - Equipment expenses included a coolbot and chainsaw
 - Fire extinguishers up to date
 - Boiler service invoiced from Nov 2020
- Secretary— Lynn Embick: Nothing new to report.

Manager's Report - Shaun Gay

- Reported some confusion with the new membership for. Laura to create two separate forms, one for full-year, one for the prorated year (July 1).
- Procured PA system that includes speakers for outside.
- Proposed opening 6 days/week, closed on Tuesdays, hours 5pm-2am, hiring new staff.
- Scheduled return of karaoke when the public health order is updated.
- Wants to hold luau (member appreciation) in July/August

- Hasn't had the support of an Art Committee, but has art through August. David volunteered. Laura approved him as new Art Committee chair. Laura and David to go over the Art Contract.
- Proposed revival of the poker room into usable space, moving poker table into couchatorium, game space.
- POS machine at end of life, looking for a new provider. Requested \$2,500 to secure new system and equipment.
- Motion made by Adam to approve a \$2,500 allowance to replace the current POS system. Seconded by Rip. Discussion ensued.
 - Motion made for amendment by David to include at least three estimates. Rip seconded. Discussion included research already completed. David withdrew the amendment.
 - Vote on original motion called. All in favor. Motion passed.
- David informed GM that there has been a problem with people trespassing onto the rental properties, leaving the patio area with their drinks since reopening. Discussion ensued regarding types of effective gates, barriers, walls, signage to eliminate the issue. Liquor laws and historical considerations to be taken into account in decision.

Committee Reports

- Buildings and Grounds - No current chair
 - Maynard refinished porch furniture
 - Laura spread out donated wood chips
 - Broken splitter is inhibiting the hillside watering. Discussion around replacement, installation of better watering system, and possibility of more plantings. Lynn will contact Pablo (WHPF and Garden Club) to discuss further.
 - Solicitation to go out on social media and in newsletter for new Building and Grounds' Chairperson
 - Justin still working on getting grill set. GM to relay deadline.
- Web & Media - Justin
 - Will continue to update calendar on website

Break 8:13, back at 8:19pm

- Membership - Laura
 - New 29, renewed at bar 36, renewed online 11
 - Membership apx. 236
 - Motion made by David to approve exploration into a new membership platform. Adam seconded. Discussion ensued. Rip to look into custom designing with Wordpress. Vote. All approved. Motion carried.
 - GM informed Board of a problematic applicant. Discussion of applicant and concerns by Board. Maynard made a motion to proactively deny said applicant membership and offer to return dues by mail. Rip seconded. All in favor. Motion carried. Laura will email applicant tomorrow.
- Social Media - Lynn
 - Will work to support GM in promoting new events and schedule
 - David to organize Trivia Night after full reopening in July
- Newsletter - Laura, Lynn, Adam
 - May never went out. Interrupted with opening. Main article scrapped.
 - June will go out with update from GM. Shaun to send key points to Laura who will wordsmith.

- Laura to solicit for new Board member and Building and Grounds Committee Chair.
- Property Management - Adam
 - 3-day notice to vacate was delivered to 716 for rental non-compliance. Late, but current.
 - Discussion ensued regarding enforcement of lease agreements without bias. Adam to send a reiteration of lease agreement to Board for approval before delivering to all tenants.
 - GM should notify Adam if rent has not been paid by 4th of each month. Grace will be afforded for holidays, etc.
 - Adam to look into online payment options.

Unfinished Business

- Outstanding affidavits
- GoFundMe still open till November. Apx. \$59K.
- Maynard to inform Lynn when updates have been made to description in order to accurately promote.
- Building and Grounds Committee description: Justin to email dates to meet or start the work of revision by email. Shaun to be included in committee.

New Business

- Laura brought to Board's attention that the Green Room floor is failing. Shaun to get a list of items to upgrade/fix and submit to WHPF.
- Laura would like to revisit the Club's commitment to journalism. Suggestions included a lump sum payment to the Endowment, a micro scholarship, charity events for journalism students, and bringing back the APE (Albuquerque Press Excellence) awards
- Revival of Events Committee. Lynn, David, and Justin to work on it.

Motion to adjourn by Adam. Seconded by David. Meeting adjourned at 9:24pm.